

## Requirement 2(G)



**Prepared for the FOMB**



***Office of the Administration and Transformation of Human Resources***  
***Attendance Report***  
***As of December 2019***



















Week of 12/22/2019 to 12/28/2019																	
Department	Total Active Employees	Working	Leave Without Pay	Vacation	Military Leave	Maternity Leave	Sick	Compensatory Time	Free <sup>1</sup>	Holiday	State Insurance Fund	Destacados (Administrative Assignments)	Other Leaves	Disciplinary Actions <sup>2</sup>	Attendance Pending Verification <sup>3</sup>	Unauthorized Absences <sup>4</sup>	Total Employees
Agencias Ejecutivas	268	76	1	49	1	0	5	1	23	64	1	12	56	0	2	0	268
Comisión de Desarrollo Cooperativo de Puerto Rico	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporación Pública	8654	1512	17	158	0	1	69	2	828	1176	0	8	41	0	5670	0	8654
Departamento de Agricultura	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Asuntos al Consumidor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Corrección y Rehabilitación	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Desarrollo Económico y Comercio	10	1	0	4	0	0	1	0	0	2	0	0	2	0	0	0	10
Departamento de Educación de Puerto Rico	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Estado	136	42	4	16	1	0	7	4	0	26	0	0	36	0	0	0	136
Departamento de Familia	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Hacienda	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Justicia	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Recreación y Deportes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Recursos Naturales y Ambientales	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Salud	3947	2429	98	1012	5	0	341	52	0	0	3	0	7	0	0	0	3947
Departamento de Seguridad Pública	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento de Transportación y Obras Públicas	601	417	2	56	0	0	34	1	96	89	1	1	0	0	0	0	601
Departamento de Vivienda	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Departamento del Trabajo y Recursos Humanos	689	219	5	171	1	1	18	1	0	136	0	0	137	0	0	0	689
Guardia Nacional	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oficinas del Gobernador	16	5	0	3	0	0	1	1	0	6	0	0	0	0	0	0	16
Universidad de Puerto Rico	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Totales</b>	<b>14321</b>	<b>4701</b>	<b>127</b>	<b>1469</b>	<b>8</b>	<b>2</b>	<b>476</b>	<b>62</b>	<b>947</b>	<b>1499</b>	<b>5</b>	<b>21</b>	<b>279</b>	<b>0</b>	<b>5672</b>	<b>0</b>	<b>14321</b>
<b>Porcentos</b>		<b>32.83%</b>	<b>0.89%</b>	<b>10.26%</b>	<b>0.06%</b>	<b>0.01%</b>	<b>3.32%</b>	<b>0.43%</b>	<b>6.61%</b>	<b>10.47%</b>	<b>0.03%</b>	<b>0.15%</b>	<b>1.95%</b>	<b>0.00%</b>	<b>39.61%</b>	<b>0.00%</b>	<b>100.00%</b>
1. <i>Free</i> exists for those agencies that have groups that work irregular hours, that is, not Monday to Friday. This column is used to manage the averages over the 7 days of the week.																	
2. <i>Disciplinary Actions</i> are not added to other categories. The employer recognizes that they are absent because they are suspended.																	
3. <i>Attendance Pending Verification</i> is used by agencies such as he Department of Education, which doesn't have an electronic method in every municipality. Attendance needs verification after the data is received.																	
4. <i>Unauthorized Absences</i> are not added to any other category. These absences are not paid since there is no justification for the absence.																	