



GOVERNMENT OF PUERTO RICO
**Puerto Rico Fiscal Agency and Financial
Advisory Authority**

REQUEST FOR QUALIFICATIONS

Outside Legal Counsel

For

PUERTO RICO FISCAL AGENCY & FINANCIAL ADVISORY AUTHORITY

Issue Date: February 13, 2019

RFQ Number: 2019-03

Submission Location:

Responses to be mailed to:

RFQ@aafaf.pr.gov

Documents will only be received electronically.
Hand delivery and postal mailed documents will not be accepted.

Submission Time:

Responses to be received at the above Submission email address on or prior to:
11:59 pm (AST), March 8, 2019

Contact Person:

Zulema Martínez, Esq.
Deputy Director - Legal Affairs Office
Puerto Rico Fiscal Agency & Financial Advisory Authority

No telephone queries





REQUEST FOR QUALIFICATIONS for OUTSIDE LEGAL COUNSEL

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Introduction

The Puerto Rico Fiscal Agency and Financial Advisory Authority (hereinafter, the “Authority”) was created by Act No. 2-2017 enacted on January 18, 2017 (hereinafter, “Act 2” or “Enabling Act”), with the purpose of acting as fiscal agent, financial advisor, and reporting agent for all the entities comprising the Government of Puerto Rico (hereinafter, the “Government”), and to assist them in facing the serious fiscal and economic crisis that Puerto Rico is currently undergoing. Pursuant to its Enabling Act, the Authority is a public corporation and governmental instrumentality with separate legal existence, fiscal and administrative autonomy, and independence from the Government.

Furthermore, the Authority was empowered to collaborate in conjunction with the Governor of Puerto Rico and his representatives in the creation, execution, supervision, and oversight of any Fiscal Plan and Budget, as such terms are defined in the Puerto Rico Oversight, Management, and Economic Stability Act, Public Law No. 114–187, enacted on June 30, 2016 (known and hereinafter referred to as “PROMESA”). Also, AAFAF’s, among others, has the sole responsibility to renegotiate, restructure and/or reach an agreement with creditors on all or part of the public debt or any other debt issued by any Government entity. Notwithstanding the foregoing, the activities and responsibilities of the Authority are separate and distinct from those of the Financial Oversight and Management Board for Puerto Rico established in accordance to Chapter 20 of PROMESA (hereinafter, the “Oversight Board”).

Moreover, Act 2 also empowered the Authority to negotiate and execute any type of contract, including all those instruments and agreements necessary or convenient to exercise the powers and functions conferred to the Authority by its enabling act. The Authority is also responsible for assisting Government entities that may need to retain the services of financial and legal professionals to assist them in the evaluation and execution of financial transactions. As such, the Authority is seeking submissions from law firms interested in serving as Legal Counsel to the Authority and/or other government agencies, instrumentalities, public corporations and municipalities (hereinafter, the “Government Entities”).

The Authority intends to utilize this Request for Qualifications (hereinafter, “RFQ”) process to select and prequalify one or more law firm or solo practitioners that may serve in the capacity of Legal Counsel on various assignments for the Authority, the Government and/or the Government Entities.

Qualifications and Scope of Work

Activities and assignments for the Authority, the Government and/or other Government Entities may include, but are not limited to, the following: (1) review and analysis of existing financing documents and enabling legislation for Government Entities, (2) legal analysis in support of the Authority’s requirements pursuant to PROMESA, (3) assisting and collaborating with the Authority’s financial advisors in creditor communications and negotiations, (4) serving as municipal bond counsel for various types of securities transactions; including serving as tax or disclosure counsel, (5) acting as counsel to the Government in litigation initiated by creditors or governmental regulatory agencies, (6) serving as counsel on potential asset



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sale and privatization transactions, (7) providing legal analysis of Governmental pension and post-employment benefit obligations, (8) reviewing public presentations and press releases, (9) assisting in preparing and presenting materials that may be required for governmental approval processes, including those for the Oversight Board, (10) providing legal assistance for the execution of debt restructuring, financial and capital markets transactions, (11) working with strategic and financial advisors, and investment bankers, (12) advising on labor contracts, law and relations, (13) assisting in general contract drafting, and (14) drafting federal funding and grant applications and agreements.

The Authority will consider submissions from law firms and solo practitioners. Set forth below are certain areas of expertise that the Authority believes relevant in its evaluation, qualification and selection of potential outside Legal Counsel:

Municipal Finance	PROMESA	Insolvency/Bankruptcy
Litigation	Economic Development	Government Affairs
Public Governance	Contract Negotiation	Ethics and Compliance
Puerto Rico Law	Securities Law	Securitization
Municipal Bond Insurance	Asset Sales	Privatization
Creditor Negotiations	Debt Restructuring (in and out of court)	Pension and OPEB Law
Federal Grant and Economic Support Programs		

The Authority will consider submissions from law firms and solo practitioners that have expertise in any of the areas listed above. The inability to satisfy all the recommended areas of expertise will not disqualify any submission.

Contents of the Response to the RFQ (hereinafter, “Statement of Qualifications”)

1) Description.

Provide a brief overview of the primary areas of business and of the firm, if applicable. Include in this section if the respondent is authorized and engaged in trade and business in Puerto Rico.

2) Experience and Qualifications Related to the Scope of Work and Required Expertise.

Provide a summary of the experience in the required areas of expertise listed above. It should also identify any other practice area and experience they have that may be helpful as an outside Legal Counsel for the Authority, the Government and/or other Government Entities. Provide brief case studies of relevant situations in which your representation or counsel was instrumental in successful debt restructurings for governmental entities, or in cases where the creditors and opposing legal representation were similar in type to the creditors and guarantors of the Government. Provide a summary of your experience in assisting any clients in their efforts to work with and comply with governmental oversight entities and examples of cases where you or your firm served as legal counsel for transactions for entities that were emerging from bankruptcy or severe financial distress.

3) List of Individuals Assigned to the Activities of the Authority, the Government and/or other Government Entities.

Include a description of relevant experience and any history of working in the Government. Provide an organization chart for your team, if applicable, with the designation of primary leadership and day-to-day professionals.



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4) Prior Work for Government Entities.

The Statement of Qualifications should also contain a description of any prior work done for any of the Government Entities during the past five (5) years. Please provide information regarding involvement in litigation and/or investigations related to the Government, if any.

5) Related Activities and Investments.

In order to allow the Authority to conduct an initial assessment of potential conflicts of interest, please provide a brief description of any work you have performed for any creditors or guarantors of debt issued by the Government and/or the Government Entities in relation to their positions in Puerto Rico debt obligations. Indicate whether this activity is ongoing, and if not, when the prior assignment was concluded. Also, list any holdings of debt issued by the Government and/or the Government Entities, or holdings of securities issued by municipal bond insurance companies. Puerto Rico debt obligations and securities issued by municipal bond insurance companies shall henceforth be referred to as "Related Investments". Provide a list of Related Investments that are held directly by respondent. In addition, the Authority may request in the future a list of direct or indirect connections the solo practitioner or the firm or any of its professionals have with officers of the Authority, members of the Authority's Board of Directors, and/or management of the Government Entities and/or their Board of Directors, when applicable.

6) References.

Provide contact information for references for three (3) separate past assignments that are directly relevant to those anticipated by the Authority.

Selection Criteria

In order to identify qualified respondents, the Authority will evaluate Legal Counsel candidates that submitted a Statement of Qualifications based on the following factors and criteria:

- Qualifications on the recommended areas of expertise listed above.
- Experience with governmental entities, turn-around efforts, municipal finance, distressed governmental credits, and large capital markets transactions.
- Experience with PROMESA.
- Experience with the various types of creditors and guarantors that currently hold or guarantee debt issued by the Government Entities.
- Similar engagement experience based on examples of the respondent having worked on governmental debt restructurings or with other governments experiencing financial distress.
- Experience, credentials, and understanding of the team staffed for this engagement.
- Conflicts of interest review. It should be noted that, prior representation of Puerto Rico creditors shall not automatically disqualify a respondent, but will need to be disclosed in your Statement of Qualifications.



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- Completeness, presentation and quality of the Statement of Qualifications throughout the selection process.
- Presence or current plans to establish physical presence in Puerto Rico as evidence of the entity's contribution to Puerto Rico's economic development.

The Authority is not requesting fee proposals at this stage of the evaluation process. However, the competitiveness and affordability of fees (government-discounted rates) will be an important consideration in the final selection of any firm that may be chosen to assist the Authority, the Government and/or the Government Entities on specific transactions.

Statement of Qualifications

The Statement of Qualifications is due no later than 11:59 pm (AST) on March 8, 2019 and must be jointly addressed and sent via email to the Authority at RFQ@aafaf.pr.gov to the attention of Ms. Zulema Martínez.

Please respond in a thorough and timely fashion, but as concisely as possible. The Authority will not consider Statement of Qualifications or revisions presented after the response due date.

The Authority prefers that firms submit individual responses and not submit joint proposals. However, if you feel your firm, or group of firms, would only be able to fully respond to the RFQ by joining with other firms, then submit a joint response, including an explanation of why your firm, or group of firms, would not be able to assist the Authority through a sole response to the RFQ.

The Authority will evaluate all duly submitted Statements of Qualifications and make the ultimate selection of qualified respondents. The Authority reserves the right to conduct discussions with law firms or solo practitioners, as so determined by the Authority's management. However, the Authority could proceed to select a qualified respondent based solely on the Statement of Qualifications.

In no way shall this RFQ limit AAFAF's authority to engage any solo practitioner or law firm of its choice, even though it has not submitted a Statement of Qualifications or has not been selected as a qualified respondent to this RFQ.

Any initial questions concerning the RFQ or the Statement of Qualifications should be referred to the Authority to the email address mentioned above. Any questions or comments, and related responses, may be made public for the benefit of all potential respondents to the RFQ. Under no circumstances should any representative of your firm make any contact concerning the RFQ with any representatives not authorized by the Authority, unless instructed to do so by the Authority.