

CORONAVIRUS RELIEF FUND



Assistance Program to Centers for Diagnostics and Treatment (CDTs)

Program Guidelines

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GOVERNMENT OF PUERTO RICO



Table of Contents

PROGRAM GUIDELINES	3
Program Overview	3
Background	3
Program Description	3
Points of Contact.....	3
Eligibility Criteria	3
Allowable Expenditures	4
Ineligible Expenditures.....	5
Process Overview	5
Appendix A: Eligible Centers for Diagnostics and Treatment	7

PROGRAM GUIDELINES

Program Overview

Background

In response to the sudden decline in economic output following the Coronavirus disease 2019 (COVID-19) outbreak, Congress signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law on March 27, 2020. The CARES Act established the Coronavirus Relief Fund (CRF), which provides \$150 billion in direct assistance for domestic governments, territories, and tribal areas to disburse in accordance with its provisions.

To ensure the expeditious processing of apportioned funds from the CARES Act, the Government of Puerto Rico established the Disbursement Oversight Committee, consisting of a representative of the Secretary of the Department of the Treasury, a representative of the Director of the Office of Management and Budget (OGP), and a representative of the Puerto Rico Fiscal Agency and Financial Advisory Authority (AAFAF).

Program Description

On March 17, 2021, Governor Pedro Pierluisi announced an additional reallocation of Reserve Funds which made an incremental \$75 million available to private hospitals, public hospitals and for Centers for Diagnostics and Treatment (CDTs). This responds to the continuity of the state of emergency, that the operations of these centers have been greatly affected by the mitigation efforts of the executive orders and to the fact that these centers are essential to respond to the pandemic. Under this reallocation, approximately 30% of the funds were reserved for CDTs with the remainder allocated amongst private and public hospitals based on a necessity standard established by the Lead Agency Panel. To disburse funds to CDTs, the Government announced the creation of the Assistance Program to Centers for Diagnostics and Treatment (CDTs) (Program), which makes CRF funds immediately available to CDTs that need additional assistance to cover eligible necessary expenses due to the COVID-19 health emergency. This Program awards \$300,000 for CDTs operating on a twenty-four (24) hour basis and \$175,000 for CDTs operating less than twenty-four (24) hours a day.

Disbursement of Program funds will be subject to the strictest standards to ensure compliance with federal regulations and best practices. Therefore, each request for disbursement will be duly documented and subject to control and audit.

Points of Contact

The Program will be administered by the Coronavirus Relief Fund Disbursement Oversight Committee (Committee) in conjunction with the Puerto Rico Department of Health (DOH) and AAFAF. Queries related to the Program must be submitted in writing to crfCDTs@aafaf.pr.gov. All questions and responses will be made public without attribution.

Eligibility Criteria

Eligible Applicants must meet all the following criteria:

- Be an entity which has a current, active and valid CDT license from the Government of Puerto Rico and operates under the definition of a “Center for Diagnostics and Treatment” (CDT) under Regulation 6044 of the Department of Health **and that is included in Appendix A.**

- Notwithstanding the definition above, certain CDT licensed entities such as 330 Centers and other entities that tend to specific populations **are not eligible** to participate in the Program considering that these have received COVID-19 assistance through other sources.
- Have incurred or planned necessary expenditures related to the COVID-19 emergency and maintain documentation that reliably demonstrates the expenses;
- Submit a complete and accurate Application/ Agreement prior to the deadline;
- Commit to abiding by the terms and conditions of a Grant Agreement, including reporting schedule, requests for documentation, and auditing requests;
- Agree to return the Grant funds, if it is determined that they did not comply with any of the Program eligibility requirements or if the Grant funds were not spent on eligible expenses by December 30, 2021;
and
- Agree that while receipt of other funds for COVID-19 related assistance does not preclude an Applicant from receiving Grant funds under the Program, only expenses that, 1) have not been covered or reimbursed, and 2) will not be covered in the future, by other state, federal, or private insurance programs that the Applicants may have, including funds received through the CARES Act's Public Health and Social Services Emergency Fund are eligible for consideration.

Allowable Expenditures

Allowable expenses under this award must be:

- Necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- Expenses not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government;
and
- Expenses incurred during the period that begins on March 1, 2020 and ends on December 31, 2021.

Allowable expenses under this award include, but are not limited to:

- Payroll, hazard pay to COVID-19 first responders, supplies, medications & drugs, professional services, and other expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);

For further guidance please refer to the Guidance published by the U.S. Treasury at https://home.treasury.gov/system/files/136/CRF-Guidance-Federal-Register_2021-00827.pdf.

Other CRF Programs

In addition to the Program detailed above, the Governor allocated funds for additional programs to address both government needs (mainly associated with attending to the public health emergency and continuing government operations) and those of the private sector, which has been severely affected by interruption of operations. Please visit <http://www.aafaf.pr.gov/covid-19-resource-center/> for additional information about these programs.

Ineligible Expenditures

Ineligible expenses will be determined by the Committee, the U.S. Department of the Treasury, the Office of the Inspector General (OIG), and other regulatory bodies, and under this award include, but are not limited to:

- Necessary expenses that have been covered or reimbursed, or that will be covered in the future, by other state, federal, or private insurance programs that the Applicant may have, including funds received through the CARES Act’s Public Health and Social Services Emergency Fund;
- Employee bonuses, except for overtime and hazard pay;
- Severance pay;
and
- Executive bonuses, debt refinancing, or other expenses that are determined to be unnecessary for continued operations in the COVID-19 environment.

For further guidance please refer to the Guidance published by the U.S. Treasury at https://home.treasury.gov/system/files/136/CRF-Guidance-Federal-Register_2021-00827.pdf.

Process Overview

The following is intended to outline the process by which funds from the CRF will be distributed to Applicants of the Program.

March 17, 2021	Grant Announced
June 21, 2021	Application Period Opens
Beginning June 21, 2021	Applications Reviewed and Approved by the Program as they are received
December 31, 2021	Deadline for Grant Award Funds to be Used by Grantee
January 31, 2022 – April 30, 2022	The Program Audits Use of Funds Compliance and Recovery
May 1, 2022	Program Close

Application

Applications will be submitted electronically. Upon submission, Applicants will receive a confirmation via electronic mail. More information on forms, documents, and eligibility can be found on the web at <http://www.aafaf.pr.gov/covid-19-resource-center/>.

The Program will open for applications on June 21, 2021. All submissions will be accepted based on the time of submission and evaluated in accordance with criteria set forth by the Program.

Questions regarding Grant Applications can be submitted to crfCDTs@aafaf.pr.gov.

Evaluation

Grant Applications will be evaluated for completeness and eligibility with input from representatives of the DOH, known as the Lead Agency. Funding award is made by the standard of necessity established in these Guidelines.

Award and Funding

Applicants will be notified in writing via electronic mail of funding decisions after their application has completed all steps of the process. Subsequent Grant funding opportunities (including expansion of eligible institutions and use of funds) will be determined based on availability of Grant funds remaining after completion of initial awards.

Upon notification of an affirmative funding decision, the Grantee will execute a Grant Agreement, which will be provided to the Grantee upon receipt of the Grant Application. The Grant Agreement document will be a legally binding agreement between the Grantee and The Government of Puerto Rico and lays out the terms and restrictions for the use of Grant funds.

Compliance

Any Grantee business that receives Grant funds from the Program will be required to retain evidence of eligible expenses reimbursed by the Grant funds for a period of five (5) years. Furthermore, by accepting CRF funds the Grantee business is required to certify proper and legal use of the funds and agrees to cooperate in any audit proceedings requested by The Government of Puerto Rico or other governing entity responsible for the compliant use of Grant funds.

Appendix A: Eligible Centers for Diagnostics and Treatment

FACILITY NAME	OWNER/OPERATOR	CLASSIFICATION
Aguada Medical Center	Private	CDT (<24 hours)
Canas Medical Center, Ponce	Private	CDT (<24 hours)
CDT - Centro de Diagnóstico y Tratamiento de Corozal	Municipal/Adm. Private	CDT (<24 hours)
CDT Centro De Servicios Médicos de Levittown	Private	CDT (<24 hours)
CDT Dr. Manuel Quevedo Báez, San Juan	Municipal	CDT (<24 hours)
CDT G.M.S.P, Inc. Bayamón	Private	CDT (<24 hours)
CDT Healthcare Ambulatory Services-Caguas	Private	CDT (<24 hours)
CDT Maricao Medical Center, LLC	Departamento Salud Adm. Corp. Municipal	CDT (<24 hours)
CDT Metro Pavía Clinic Bella Vista	Private	CDT (<24 hours)
CDT New Vision Medical Diagnostic, Inc.	Private	CDT (<24 hours)
CDT Policlínica de Atlántico	Private	CDT (<24 hours)
CDT Policlínica Dr. Meléndez, Manatí	Private	CDT (<24 hours)
CDT Policlínica Familiar Factor, Arecibo	Private	CDT (<24 hours)
CDT Policlínica Navarro	Private	CDT (<24 hours)
CDT Primary Medical Center	Private	CDT (<24 hours)
CDT Sur-Med Coquí	Private	CDT (<24 hours)
Centro de Diagnóstico y Tratamiento de Dr. Koppisch, Río Piedras	Municipal	CDT (<24 hours)
Centro de Diagnóstico y Tratamiento de San Sebastián	Private	CDT (<24 hours)
Centro de Diagnóstico y Tratamiento Dr. César R. Rosa Febles, Manatí	Municipality/Corp. Municipal	CDT (<24 hours)
Centro de Diagnóstico y Tratamiento Eulalia Kuilan	Municipal	CDT (<24 hours)
Centro de Diagnóstico, Tratamiento y Emergencias Médicas de Arecibo	Private	CDT (<24 hours)
Centro de Medicina Primaria de Vega Alta	Private	CDT (<24 hours)
Centro de Salud de la Comunidad de Sabana Llana Dr. Oliveras Guerra, RP	Municipal	CDT (<24 hours)
Centro de Salud Familiar de Lajas	Department of Health Adm. Private	CDT (<24 hours)
Centro de Servicios de Salud Juan M. Santiago de Guánica	Municipal – Adm. Private	CDT (<24 hours)
Centro de Servicios Médicos Integrados CDT	Private	CDT (<24 hours)
Centro San Cristóbal Coto Laurel SE/SU	Private	CDT (<24 hours)
Centro San Cristóbal Juana Díaz	Private	CDT (<24 hours)
Centro San Cristóbal, Villalba	Private	CDT (<24 hours)
Clínica Yagüez, Mayagüez	Private	CDT (<24 hours)
Clínicas de Cuidado Médico, Inc.- Ciales	Private	CDT (<24 hours)
Family Health Group SE/SU	Private	CDT (<24 hours)
Healthcare Ambulatory Services	Private	CDT (<24 hours)
Lares Medical Center	Private	CDT (<24 hours)
Metro Pavía Clinic	Private	CDT (<24 hours)
Metro Pavía Clinic Aguadilla	Private	CDT (<24 hours)

FACILITY NAME	OWNER/OPERATOR	CLASSIFICATION
Metro Pavía Clinic Carolina	Private	CDT (<24 hours)
Metro Pavía Clinic Hato Rey	Private	CDT (<24 hours)
Metro Pavía Clinic, Arecibo	Private	CDT (<24 hours)
Metro Pavía Clinic, Bayamón	Private	CDT (<24 hours)
Metro Pavía Clinic, Ponce	Private	CDT (<24 hours)
Metro Pavía Clinic-Guayama	Private	CDT (<24 hours)
Policlínica Dr. Salvador Ribot Ruiz, Carolina	Private	CDT (<24 hours)
Policlínica Familiar Florida-CDT	Private	CDT (<24 hours)
Quebradillas Medical Center	Private	CDT (<24 hours)
Ramey Medical Group, C.S.P. Aguadilla	Private	CDT (<24 hours)
Sala de Emergencia/Urgencia CDT Concilio de Salud Integral de Loiza	Departamento de Salud	CDT (<24 hours)
Aguadilla Medical Services	Private	CDT (24 hours)
Bayamón Health Center Dr. José Ramón Selva	Municipality	CDT (24 hours)
CDT Centro de Emergencia y Medicina Integrada San Lucas, Ponce	Private	CDT (24 hours)
CDT Centro San Cristóbal – Santa Isabel	Private	CDT (24 hours)
CDT de Luquillo	Municipality/ Adm. Private	CDT (24 hours)
CDT Doctors´ Center Arecibo	Private	CDT (24 hours)
CDT Dr. César Augusto Collazo, Juncos	Municipal	CDT (24 hours)
CDT Dr. Gualberto Rabell Hoare, Santurce	Municipal	CDT (24 hours)
CDT Guayanilla “Isaías Rodríguez López” Guayanilla	Municipal - Adm. Private	CDT (24 hours)
CDT Guaynabo Medical Mall	Municipal	CDT (24 hours)
CDT José S. Belaval Santurce	Municipal	CDT (24 hours)
CDT Las Marías	Municipality/ Corp. Municipal	CDT (24 hours)
CDT Plaza del Carmen Medical Services, Inc.	Private	CDT (24 hours)
CDT Policlínica Shalom	Private	CDT (24 hours)
Centro Ambulatorio HIMA San Pablo Caguas	Private	CDT (24 hours)
Centro de Diagnóstico y Tratamiento Añasco	Municipality/ Adm. Private	CDT (24 hours)
Centro de Diagnóstico y Tratamiento de Aguas Buenas	Department of Health/Hosp. Gen. Menonita	CDT (24 hours)
Centro de Diagnóstico y Tratamiento de Canóvanas	UPR/Adm. Municipal/ Adm. Private	CDT (24 hours)
Centro de Diagnóstico y Tratamiento de Coamo	Department of Health/Hospital General Menonita	CDT (24 hours)
Centro de Diagnóstico y Tratamiento de Dr. López Antongiorgi, Río Piedras	Municipal	CDT (24 hours)
Centro de Diagnóstico y Tratamiento de Las Piedras	Municipality - Adm. Private	CDT (24 hours)
Centro de Diagnóstico y Tratamiento de Naguabo	Municipality - Adm. Private	CDT (24 hours)

FACILITY NAME	OWNER/OPERATOR	CLASSIFICATION
Centro de Diagnóstico y Tratamiento de Pepino Health Group, Inc. San Sebastián	Private	CDT (24 hours)
Centro de Diagnóstico y Tratamiento Dr. Arnaldo J. García, Santurce	Municipal	CDT (24 hours)
Centro de Diagnóstico y Tratamiento Dr. Jorge Franceschi-Humacao	Municipal/ Administrador Private	CDT (24 hours)
Centro de Diagnóstico y Tratamiento Municipal Dr. Javier Javier Antón, RP	Municipal	CDT (24 hours)
Centro de Diagnóstico y Tratamiento Río Grande	Department of Health/ Adm. Private	CDT (24 hours)
Centro de Salud Familiar de Maunabo	Departamento de Salud/ Municipality	CDT (24 hours)
Centro de Salud Familiar Dr. Luis Aramburu, Cidra	Private	CDT (24 hours)
Centro de Salud Familiar Menonita de Culebra	Departamento de Salud – Adm. Private	CDT (24 hours)
Centro de Salud Familiar Menonita de Yabucoa	Dueño: Municipality Administrador: Private	CDT (24 hours)
Centro de Salud Familiar Susana Centeno	Dueño: Municipality; Adm. Departamento de Salud	CDT (24 hours)
Centro de Salud Familiar Menonita de Comerío	Private	CDT (24 hours)
Centro de Salud Mariano Rivera - CDT Cayey	Municipal	CDT (24 hours)
Centro de Salud Mario Canales Torresola- Jayuya	Municipal/ Corp. Municipal	CDT (24 hours)
Centro Isabelino Medicina Avanzada-Isabela	Department of Health Adm. Municipal	CDT (24 hours)
Clínica Externas Administración de Servicios Médicos, Río Piedras	Estatal	CDT (24 hours)
Dorado Community Health	Dpt. Salud – Administrador Private	CDT (24 hours)
Metro Pavía Clinic - Sabana Grande	Private	CDT (24 hours)
Metro Pavía Clinic San Juan	Municipal con Adm. Private	CDT (24 hours)
Metropolitano de Cabo rojo	Private	CDT (24 hours)
Policlínica Bella Vista	Private	CDT (24 hours)
Sala de Emergencias- Urgencias Bo. Barrazas	Municipality – Adm. Private	CDT (24 hours)
Santa Isabel Medical Center	Municipal/ Adm. Private	CDT (24 hours)
SE/SU Centro de Salud Familiar de Adjuntas	Departamento Salud	CDT (24 hours)
Sur-Med Medical Center Corp. Salinas	Private	CDT (24 hours)
Vega Alta Community Health	Departamento de Salud – Adm. Private	CDT (24 hours)